



2018 Outing Agreement Otter Creek Golf Course

www.ottercreekgolf.com
812-579-5227 812-579-9150 (fax)

Name of Event: _____

Start Time: _____

Date of Event: _____

of Players _____

Contact : _____

This signed contract with the outing deposit of \$500 will secure your outing date.

Deposit would be refundable only if the outing is cancelled, in writing, **30 days** prior to the event

Outing Price \$65 per player (Monday – Thursday)
Includes – Golf, Cart, Range Fee & a \$5 per player pro shop credit

The minimum number of players for guaranteeing a shotgun start is 60. Groups with less than 60 players may be assigned tee times. If the event exceeds the minimum number of players contracted, each additional golfer will be charged the per person outing rate. **A minimum guaranteed player count is required 24 hours in advance of the event.**

Payment for the outing must be made within 14 days of the event.
Accepted tender methods- Cash, Check, Mastercard, Visa, and Discover

All players must ride – Otter Creek will provide up to 74 golf carts for an event. Should additional carts be required, carts will be procured by Otter Creek for an additional fee. Notification of cart requirements should be received a minimum of 30 days prior to the event.

To maximize the success of your event, Otter Creek must receive complete information consisting of each golfer's name, pairing and handicap (if applicable) at least 24 hours prior to the event. The Professional staff will create customized scorecards, cart signs, and a tournament scoreboard if all information is provided within this time frame.

Customized golf clinics for your guests are also available upon request (prices vary depending on group size)

Otter Creek requires the use of non-metal spikes on the golf course.

Food and Beverage:

A guaranteed food and beverage count is required 3 business days in advance of the event. In addition to this, a separate food and beverage pricing agreement will be generated to be signed and returned.

Otter Creek supplies tables and chairs for up to 150 guests. Any items rented or purchased on behalf of the event, such as additional tables and chairs, flower arrangements or decorations, audio / visual equipment, etc., will be procured at an additional charge.

Donated food and or beverage items may be used by charitable events on a limited basis. A **\$5.00 per person** surcharge will be assessed by Otter Creek on any donated product. To ensure Otter Creek does not breach a vendor contract or license agreement, *donated beverages are to be delivered by the product vendor directly to Otter Creek*. Otter Creek management must approve any donated product. All donated product must be removed at the end of the event with supervision of an Otter Creek staff member. Donated beverages should arrive 1 day prior to the event.

Inclement Weather:

In the event of rain and or inclement weather, play will continue unless the golf course is closed due to unplayable conditions as determined by Otter Creek. If play is unable to resume due to the continued threat of lightning or closing of the course, and every player has completed at least nine holes, the event will be deemed completed as a nine hole event. If less than nine holes are completed by any player, all players in the event will receive a rain check for 18 holes to be used within one year of issue date.

Please be advised that regardless of the situation pertaining to the suspension of golf, the food and beverage portion of the event will continue as planned. There is no provision for delaying the service of the food and beverage to a later date. The event will be responsible for the food and beverage service.

Other Guidelines:

In connection with the golf outing described above, the sponsor agrees to indemnify and hold harmless Otter Creek Golf Course from any and all claims or liabilities arising out of any actions or omissions of any of the sponsors guests either on or off the premises of Otter Creek Golf Course. Promotion, engagement or facilitation of illegal activities on Otter Creek property is prohibited.

Otter Creek is not responsible for the damages of loss of any item left on property prior to or following any event. Your outing must receive approval before storing items at the course. All items and materials must be removed from the course before 8:00 AM the day following the event. Otter Creek is not responsible for the security of these items, and may request that the outing obtain and pay for an approved and bonded security service when valuable merchandise or exhibits are displayed or held overnight at the course.

Sponsor Address _____

Email Address _____

Telephone Number _____

Fax Number _____

Sponsor Signature

Date

Send Agreement and Deposit to:

Otter Creek Golf Course
Attn: Chad Cockerham
11522 E 50 N
Columbus, IN 47203

chad.cockerham@pga.com
Telephone (812) 579-5227
Fax (812) 579-9150

Use of photographs of the golf course, or Otter Creek logo in the promotional materials must be approved in writing by Otter Creek management.

If you wish to pay your deposit using a credit card please complete the following:

Amount to be charged: _____

Credit Card Number: _____ Exp: _____

(MasterCard, Visa, or Discover)

3 digit V-Code: _____

Name on Card: _____

Signature: _____

Outing Worksheet

Answering these questions will help us in preparing for your outing

Was this outing held last year? _____ if so at what location? _____

Event Date (this year) _____ Start Time _____

Number of Players _____

What is your deadline for player entry _____

Who is the event for (Customers, Employees, Fund Raiser, etc.) _____

Are your players arriving separate or in a group _____

Format of Event _____

How many volunteers do you have for the event _____

Would you like to run a snack bar tab? _____ if so for who (staff, volunteers, players)

Will you need a beverage cart? _____ Rental fee is \$20 per cart

Would you like on course contests? (closest to pin, etc.) _____

Do you have hole sponsors _____

Do you need hole-n-one insurance _____

Would you like to give out a tee gift _____

Do you need tables for registration prior to the event _____

Do you need to buy extra prizes from the proshop _____

Do you need help with a rules sheet _____

Would you like the proshop to prepare a scoreboard _____

Do you need us to record scores _____

Do you need us to prepare cart signs _____

Will you be having a Lunch or Dinner at the facility?: _____

Will you need a bartender for your event?: _____

Do you have any special requests or requirements for your event _____
